

The Classical Academy
975 Stout Road
Colorado Springs, CO 80921

Board of Directors Meeting
North Campus
Monday, March 8, 2010

I. Call to Order (6:00pm)

Chairman Steve Pope called the meeting to order at 6:07pm.

II. Pledge of Allegiance / Roll Call

All board members present except for Chris Bender.

III. Comments

- a. Spotlight Presentation – High School Chess Team: First team overall at Colorado Scholastic Chess Championship. Five students place within the top 10 at the state level. Est. Time: 10 min

Hugh DiPretore shared about the TCA chess club. He said that Zach Holmes has been the coach for 7 years, and this is the first time TCA received 1st place. Five of TCA students placed in the top ten. Kathrine Wise placed second, Kaylor Scudder placed third, Phillip Scudder placed fourth, David Wise placed sixth, and Jason Loving placed seventh. Andrew Smith also competed in the chess tournament.

- b. Comments from the Audience

Est. Time: 5 mins

IV. Consent Agenda Items

Est. Time: 2 mins

- a. Board Minutes: January 11th & 25th, February 8th
b. Admin/Ops Summary Report (Removed from consent agenda)
c. January Financials

Moved by Vance Brown, seconded by Matt Carpenter, to approve the consent agenda with the removal of the admin ops report, at 6:12pm. Roll Call. Approved by unanimous vote.

V. Discussion Agenda Items

- a. Board Elections Update and Discussion

i. Item: Announce two board candidates for two open board positions and discuss whether an election should be held.

ii. Presenter: Matt Carpenter

For: Info/Discuss/Vote Est. Time: 10 mins

Matt Carpenter shared that there are two open positions that are open on the board. Only two candidates applied. He said that his suggestion would be to not have an election. D20 has done this in the past when they only had two positions open and two applicants. He said that it might still be helpful to send the candidates information out to the community just to say this will be who the new candidates are.

Moved by Vance Brown, seconded by Jim Woody, to approve the board not having an election, recognize Steve Pope and Kirk Cameron as board elected board members as of April 12, 2010 board meeting, allow board members to provide letter to the community addressing who they are, at 6:25pm. Roll Call. Approved by unanimous vote.

- b. TCA President Search Committee Update

i. Presenters: Steve Pope / Matt Carpenter For: Discussion

Est. Time: 10 mins

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Steve Pope shared a quick update on the number of candidates that the committee started with and the number of candidates that it has been narrowed down to. They will be conducting interviews and bring the top five names to the board at a meeting on March 15th for the approval. From that point the board will either choose to interview all five or to choose to interview maybe three applicants. There will be an interview timeline worked out and then hopefully announce the finalist at the March 29th board meeting.

c. High School Principal Search Update

i. Presenter: Ron Mast For: Information Est. Time: 5 mins

Ron Mast shared that the search committee for High School principal had 12 individuals apply for the position. Seven individuals were chosen to move onto the second round. Those interviews will be over the next two weeks. They are leaving the position open for any other individuals that would like to apply.

d. Core Values Document – Status & Next Steps (Removed from agenda)

i. Item: Discuss Communications Plan and How to develop Measures of Results/Performance

ii. Presenter: Jim K. / Leesa W. / Ron M. For: Discussion Est. Time: 5 mins

e. Financial update

i. Item: Review projected State Budget impacts, Scarborough sale options, FAST Team update

ii. Presenter: Mark VanGambleare For: Discussion Est. Time: 20 mins

Mark VanGambleare shared a quick update on the state budget impacts and how much of a reduction per student TCA would be receiving. The projected reduction is \$300 per student. He also shared an update on the property at Scarborough. The church would like to continue to occupy the property. They would lease the modulars from the company who purchased them and the gym from TCA.

Ron Mast shared that TCA will not buy back modular's and would not rent out modular's. If the church is going to rent the property they would rent the modulars from TL Mitchell who owns them.

The board would like TCA administration to review different options for this property and report back on these along with multiple questions that were asked about different aspects of the property.

f. FAST Audit Review/5 yr Projection report

i. Presenter: Jim Woody / Mark VanGambleare For: Discussion Est. Time: 20 mins

Jim Woody said thank you to the FAST team and a personal thank you to Toni Demott for her work during the audit and the transition of CFOs and building a new campus. He reviewed the meeting minutes from the FAST meeting and briefed on the main topics that were discussed at the meeting. The five year financial plan was also reviewed with the board.

The board also decided to create a financial sub-committee to help work out the budget deficit for next year. The board members will be Vance Brown and Chris Bender and TCA staff Ron Mast and Mark VanGambleare.

g. 2009-2010 Parent Survey "Progress Report": Discuss Survey Questions

i. Presenter: Ron Mast For: Information Est. Time: 5 mins

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Ron Mast shared a quick update on the progress of the parent survey. As of this evening there are 600 plus parents that have responded to the survey.

h. College Pathways update

i. Presenter: Ron M. / Peter H.

For: Information

Est. Time: 10 mins

Ron Mast shared a quick overview of the progress of College Pathways. He said that this program could have a positive impact on the budget for next year depending on the enrollment numbers. He also shared that they have looked at extending the College Pathways to other PPCC campuses. They have met with Tony Kinkel regarding this and he is very supportive of this idea. Ron shared that students who are enrolled in PPCC have a very high success rate in the school and therefore the college would like to continue to grow the program because they have such high success with the students.

i. TCA Charter update timeline and updates for 2010

i. Presenter: Kevin / Ron M.

For: Information

Est. Time: 2 mins

j. Update to Graduation Requirements: Review/Approve minor update to Graduation Requirements

i. Item: Update to Graduation Requirements: Review/Approve minor update to Graduation Requirements – Per recommendation of Carrie Stedman, Instructional Philosophy Director of Fine Arts, and with the support of the Secondary Lead Team and the HS Fine Arts team, we are asking to extend the opportunity to the Visual Art students to fulfill the Art/Music Appreciation requirement by taking Art III and Art IV. By prior Board Approval, this opportunity currently exists for Band and Choir students. Art/Music Appreciation Course material is integrated into the curriculum in the 3rd and 4th year classes thereby fulfilling the intention of the requirement.

ii. Presenter: Leesa Waliszewski. / Ron M.

For: Discussion/Vote

Est. Time: 10 mins

Leesa Waliszewski shared the only changes to the graduation policy are “or complete Art 3 or Art 4”. This would allow students to be able to continue in the art programs that they love and not have to stop them to obtain the requirements in the art classes.

Moved by Lisa Sutton, seconded by Vance Brown, to approve the changes to the graduation requirements policy, at 6:37pm. Roll Call. Approved by unanimous vote.

k. High School First Period off campus exception policy review

i. Presenter: Steve Pope / Ron Mast

For: Discussion

Est. Time: 20 mins

Ron Mast shared a quick history of this request. Certain students are required to take seminary for religious purposes. This seminary has been moved to the morning and the request is to allow students to use first period as release time and then allow students to show up at second period. There have been previous requests for items such as sports or other activities, this but have been denied.

Hugh DiPretore shared that this request came into the high school and the secondary lead team reviewed and also did some scheduling reviews. It has conflicts with TCA’s requirements to meet graduation.

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Peter Hilts shared that this policy has never been waived and granted as a general rule to all students. There have been a few incidents where it worked into a student's schedule that would not effect graduation requirements. There are a limited number of class configurations and when it worked out certain students were allowed to come late and work around a different schedule. There are some students who have left TCA because this particular schedule could not be accommodated. The graduation policy drives decisions like this because of the requirements of the classes needed at TCA to graduate.

Chris Bender joined the meeting by phone at 6:57pm.

Julie Matheson shared that a few students each year would be effected by this policy. This would be a every other day first period study hall. The seminary would start at 7:10am and conclude by 8:20am allowing parents to drive their students back to TCA in time for second period. She shared that this is not a student run bible study; it is run by a professor with extensive history. This is required for students to attend and LDS College. This is not a requirement for students to get into these colleges but it helps them to have a better chance. Like someone wanting to attend TCA and they live in D20, they would have a better chance than someone who is outside of D20. This request would only be for the 1st period and never any other period.

Ryan Frost also spoke with the board that he has five children. He shared that people who run these seminaries can be volunteers from within the church congregation. He shared that their church expresses the importance of education. He does not want students to fall behind their other peers who are at other schools and are able to attend seminary at an off campus period.

Brian Barr shared that they have 5 students at TCA. This really comes down to if parents are really able to govern their students education. He shared that this decision will affect his freedom of choice in the future for his student's education.

Steve Pope called for a five minute break at 7:26pm. The meeting reconvened at 7:31pm.

1. Policy Review & Training Status/Updates

- i. Item: First Read on policies/forms related to non-discrimination, reporting & appeal process
- ii. Presenter: Ron M. / Kevin C. / Eric Hall For: Discussion Est. Time: 10 mins

Eric Hall reviewed the new discrimination policies that TCA has been working on. It has been reviewed by the law firm and Pat Richardson at D20. He said he is very pleased with the document and does not have any concerns with it. This would be a first read of the document.

Ron Mast shared that the next deadline is the 15th of March and D20 has to have completed the review of this and then Eric Hall would send it to OCR. They then had 60 days to review this policy. Once it has been sent to OCR it would be extremely difficult for the board to make changes after that point.

The board reviewed with Eric Hall changes that they would like to see made to the policy before it is submitted to the law office or OCR.

m. Board Debrief / Future Agenda Item Review / Action Item Review

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| | i. Presenter: Board Chair | For: Discussion | Est. Time: 5 mins |
| VI. | Executive Session (~8:45pm start) | | Est. Time: 60 mins |
| | a. Receive input from Lead Team regarding Interim-President's performance, pursuant to Colo. Rev. Stat. sec. 24-6-402(4)(f). | | |
| | b. Receive legal advice from counsel regarding a personnel matter, pursuant to CRS sec. 24-6-402(4)(b)(f). | | |
| | c. Receive legal advice from counsel regarding a student matter, pursuant to CRS sec. 24-6-402(4)(b)(f) | | |
| | d. Provide ongoing job performance feedback to Interim-President pursuant to CRS sec. 24-6-402(4)(f). | | |

Moved by Jim Kretchman, seconded by Jim Woody, to adjourn to executive session per Colo. Rev. Stat. sec. 24-6-402(4)(f), at 9:45pm. Roll Call. Approved by unanimous vote.

Eric Hall, Hugh DiPretore, and Ron Mast joined at 9:53pm.

Moved by Matt Carpenter, seconded by Vance Brown, to adjourn to public session, at 12:12am. Roll Call. Approved by unanimous vote.

Moved by Matt Carpenter, seconded by Vance Brown, to adjourn the meeting, at 12:13am. Roll Call. Approved by unanimous vote.

- VII. Future Agenda Items
- a. Tentative March 15th Agenda Items
 - i. Search Committee presents list of Applicants for President position
 - ii. Board announces finalists
 - b. Tentative March ~19th Agenda Items
 - i. Interview Applicants for President position
 - c. Tentative Agenda Items (on or after) March 29th
 - i. Announce & Introduce new TCA President
 - d. Tentative April 12th Agenda Items
 - i. Board Election (Matt)
 - ii. Monthly Financials & Ops Report (Consent Agenda)
 - iii. TCA President Search Update (Steve & Matt) – Ongoing until complete
 - iv. High School Principal Search Update (Ron) – Ongoing until complete
 - v. Policy Reviews/Updates (Ron/Kevin) – Ongoing until implemented
 - vi. Core Values & Assisting Parents Update (Jim K.) – Ongoing until implemented
 - vii. Parent Survey Results
 - viii. Board Sub-Committees: Review/Update Board Policy (Steve)
 - ix. Performance feedback to Interim-President
 - e. Future Agenda Items
 - i. TCA Building Corp Update – 2Q10
 - ii. Preliminary Next Fiscal Year Budget (Mar/Apr)
 - iii. Fundraising Report – (Mar/Apr)
 - iv. Update on Open Meetings Law & Practices (Steve-TBD)
 - v. Standards of Business Conduct – May/June (Ron-TBD)
 - vi. Safety, Safe2Tell, & Security Update – Quarterly
 - vii. Board Development – TBD

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viii. Curriculum Review – TBD

ix. Board Policy Reviews: To provide high-level review, prioritize formal reviews, and assign owners for review of existing and needed TCA Board Policies

x. Second Reading and Vote to adopt policies and forms related to non-discrimination and reporting appeal process - TBD

f. Regular Board Meeting Dates for 1H2010

i. Mar 29th(optional), Apr 12th, Apr 26th(optional), May 10th, May 24th(optional), June 7th.

VIII. Adjournment

Meeting was adjourned at 12:13am.